



TWGHs Kap Yan Directors' College

Annual School Plan

2018-2019

I. School Mission

The mission of the Tung Wah Group of Hospitals in education is to provide comprehensive and multifarious services to children and young people to enable them to exert their full potentialities and, eventually, to serve the community. To this end, we are committed to achieving an all-round development in our young generation through the provision of a congenial learning environment.

We devote ourselves to nurturing our students various potentials and abilities, so as to equip them well for a fast-and ever-changing future. We lay emphasis on developing in our students the capability for independent thought and on fostering a forward-looking attitude towards life, that they may acquire the right values to serve the society and the country.

We champion the professional enhancement of our teachers, and we cherish team spirit. Ceaselessly we endeavour to raise the standard of our teachers and to improve the School's teaching and learning efficacy. We aspire to establish a fine partnership with the parents and community alike, so that we can all work together towards the students' growth and development.

II. School Goals

1. To enhance learning and ability
2. To edify self and others
3. To proffer whole-heartedly
4. To serve the community

III. Issues to be addressed

Strengths	Weaknesses	Opportunities	Threats
<ul style="list-style-type: none"> ● The majority of the students are of high academic abilities. They are obedient and willing to learn. ● School has been well developed to provide all-round education which provides opportunities for student developing their generic skills. ● Teachers are experienced and dedicated. They work effectively and constructively for strategies to improve teaching and learning. They are willing to learn and apply the technology of e-learning into their teaching. ● The average age of the teachers becomes younger and the teaching staff is more energetic. ● Good class discipline facilitates efficient and effective teaching and learning. 	<ul style="list-style-type: none"> ● There is great diversity of abilities among students. There is more room for improvement on the homework policy. ● Many students are examination-oriented. ● Many students are not motivated and confident enough to excel themselves to the full and they need learning skills, e.g. time management and reading skills. ● There is a room for improvement on the expectation management skills of higher-form students. There is a discrepancy between the reality and the expectations of theirs and their parents’. ● The English learning environment in the school campus needs further enhancement. 	<ul style="list-style-type: none"> ● External professional support will help to improve overall teaching and learning in school. ● There is rich support from TWGHs in terms of funds and other support like educational psychologist, numerous whole-person development programmes and some TWGHs elite nurturing programmes. ● The EDB offers resources and support on e-learning, STEM education, extra manpower, gifted education, etc. ● Our school, popular among local parents, has good connection with other schools in the district. 	<ul style="list-style-type: none"> ● School-based assessment in various subjects has created great workload on both teachers and students of senior forms. ● The high requirements on student abilities in the HKDSE have proved that subjects must review and improve their curricula to nurture students progressively from junior forms.

Strengths	Weaknesses	Opportunities	Threats
<ul style="list-style-type: none"> ● Teacher-student relationship is generally good. Most colleagues are willing to help students in need. 	<ul style="list-style-type: none"> ● Students in North District have less exposure to metropolitan experiences and some have insufficient family support. 		

IV. Areas of Major Concern

1. Offer Gifted Children Education to all our students in various areas.
2. Refine the Pastoral Care system to meet the needs of our students.

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>awareness of opportunities for their learning.</p> <ul style="list-style-type: none"> ■ Students will be nominated to the courses conducted by universities, EDB and HKAGE. ■ Students are encouraged and nominated to participate in external activities, services and leadership programmes with interview skill training and support. ■ The English learning environment will be further enhanced with a good variety of programmes and activities organized by both language and content subjects. ■ Almost all the morning assemblies will be fully conducted in English (a few in Putonghua). ■ Life-wide learning will be better used to enable, enrich and enhance student learning in the classroom. ■ Existing strategies on enhancement and remedial schemes will be further improved. And additional classes on Chinese Language, English Language, Mathematics and Liberal Studies will be provided to senior-form students 	<p>for the learning needs of students on an on-going basis.</p> <ul style="list-style-type: none"> ■ Students' participation rates in activities as well as competitions and achievements in public competitions ■ Students of various abilities are offered chance to develop and show their talents. ■ Students can make rational career choices with due consideration to their personal 	<p>stakeholders' surveys</p> <ul style="list-style-type: none"> ■ APASO 		<p>Gifted Education Coordinator</p> <p>The Subject Panels and the School Executive Council</p> <p>ECA Master and IT Coordinator</p>	<p>2 Smart TVs</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>dropping one elective.</p> <ul style="list-style-type: none"> ■ STEM education programs and curricular theme-based reading program will be implemented to enrich the cross-curricular learning in school. <ul style="list-style-type: none"> • For STEM education, the school will establish STEMaker team and trial projects in competitions and extra-curricular activities after school. • Students will read non-fiction reading materials beyond fictions in Morning Reading Session and the self-access learning corner of the library to widen their exposure and vocabulary. ■ Refine KYD Development Profile and based on the profile, design the scholarship (donated by an alumni) ■ Establish the Kap Yan Directors' College Students Gifted Education Development Fund to sponsor the gifted education activities. ■ Reform the Gifted Education Task Group and reform the STEM Education 	situation.			<p>Vice Principals and the subject Panel Heads concerned</p> <p>STEM education Coordinator and English Panel Head</p> <p>Moral Education Board, Extra-curricular Board and Gifted Education Group</p>	TRG & CEG

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>Task Group</p> <ul style="list-style-type: none"> ■ Develop the gifted education record system (SLP/ central activities record) 					
<i>b) Help students set clear and achievable goals</i>	<ul style="list-style-type: none"> ■ Students’ abilities to set priorities and cope with failure will be nurtured. Students’ appropriate expectation management skills will be developed. <ul style="list-style-type: none"> • Whole-school approach to career and life planning education has been adopted. Steps will be kept on to integrate life planning education elements in the school curriculum. Various subjects and departments will implement life planning education sustainably in school. • Careers information and skills will be disseminated through the talks, workshops, mentorship programs, internship programs and various means to students 				Career Guidance Team	Extra financial and manpower resources
<i>c) Refine our pedagogy and curriculum to meet various learning</i>	<ul style="list-style-type: none"> • The student-teacher interaction will be enhanced in the class through e-learning. Each teacher runs at least one interactive lesson per year 				Vice Principal (T & L) and I.T. Coordinator	An I-pad Pro per teacher, a smart TV per classroom and

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<i>needs of our students</i>	<p>with the iPad-pro. A representative from each panel attempts the Google Classroom, Power Lesson or any other interactive software in the classroom teaching at least once a year. This helps develop the active learning habits of the students.</p> <ul style="list-style-type: none"> • Subject teachers continue to use/ explore suitable teaching strategies to cater for the affective needs of gifted students. Problem-solving skill (facing adversity) and self-management will be the focuses of the gifted education program of the junior forms while social and communication skills and leadership training will be those of the senior forms • Subject teachers enrol in the professional development courses held by EDB and EDB's Gifted Education Section holds relevant courses from time to time. • At classroom level, lessons will be 				<p>Panel heads of various subjects</p> <p>Gifted Education Coordinator</p>	<p>purchase of teaching and learning softwares</p> <p>Courses of EDB's Gifted Education Section</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>designed to engage students in learning with appropriate strategies that are designed with due consideration to students' abilities and potential.</p> <ul style="list-style-type: none"> • Appropriate teaching strategies will be adopted for facilitating students of different needs to learn effectively. These may include formation of student learning community, graded assignments, note-taking skills and public examination skills (e.g. use of frameworks and graphic organisers) and more effective use of questioning and classroom activities, etc. Online learning platform will be tried in some academic subjects. • With Tung Wah CEES system, students' performance in tests and examinations will be analyzed in depth to provide information for Academic Board and various subjects to devise strategies that help students to improve based on 				<p>Vice Principal and Subject Panel Heads</p>	<p>Tung Wah funds for CEES</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<p>their learning needs.</p> <ul style="list-style-type: none"> • English morning reading sessions will be extended from F.1-2 to F.3. Students are expected to consolidate their English reading habit in junior forms. • The homework policy will be refined to cater the learning diversity. • Tool Kits Pack of subject-related studying skills will be prepared for Form 4 and emphasized in classroom teaching and learning. 				<p>English Panel Head and Teacher Librarian</p> <p>Vice Principal and Subject Panel Heads</p>	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> ■ Students' positive thinking will be developed through values education at both school level and subject level. • The Tung Wah Moral Education Curriculum is kept as a regular practice in F.1-3. • The importance of the development of the habit of inquiry and learning in students will be emphasized in Form Teacher Periods, Moral Education activities and lessons of various subjects. Students will get exposed to different values and attitudes, especially commitment, national identity, respect, perseverance and responsibility. • Regular support to class teachers will be offered as a platform of exchanging student information for class teachers from various departments and to facilitate form-teachers to instill favourable values to students and equip students the abilities to set priorities and cope with failure. To increase the efficiency, e-class app is adopted for taking attendance. • Monthly 'principal's letter to students' will deliver positive values. 	<p>levels of study, exhibit greater abilities to understand their own career and academic aspirations.</p> <ul style="list-style-type: none"> ■ They can develop positive attitudes towards life, work and learning. 			<p>Moral Education Board</p> <p>Guidance Board and Moral Education Board</p>	<p>Moral and National Education Support Grant</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<p>b) <i>Strengthen the home-school collaboration</i></p>	<ul style="list-style-type: none"> • The school will participate in the Joyful @ School Project. Students are educated on mental health issues related to adolescents through talks, game stalls and other activities (Primary Intervention). With the help of the screening tool, the school will identify students in needs and provide supportive educational services to them (Secondary Intervention). ■ Parents are encouraged to be actively involved more in the home school collaboration. • Eclass apps are adopted as a means of home-school communication. More information, e.g. attendance of their children, special announcement, parent letters, etc. will be delivered to the parents. More parents are motivated to use the E-class App for school-home communication • Class teachers will be provided regularly with comprehensive information of the students in their class from various departments before their contact with the parents. 				<p>Vice Principals and IT Coordinator</p>	<p>Quality Education Fund and human resources from TW Ho Yuk Ching Centre</p>

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	<ul style="list-style-type: none"> • Parent education related to life planning of students will be enhanced. More Talks and seminars will be jointly organized with the PTA. Timely career information and / or sharing from schoolmates will be delivered through regular PTA talks to students and their parents to encourage joint student-parent decision making. 				Career Guidance Board and Parent Teacher Association	

TWGHs Kap Yan Directors' College

Plan on Sister School Exchange

2018-2019 School Year

Name of the Mainland Sister School (1) : Beijing 101 Middle School
 (2) : Beijing Zhongguancun Zhongxue
 (3) : _____

Item No.	Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring/ Evaluation	Estimated Expenditure
1.	<p><u>TWGHs Secondary School Exchange Tour (Beijing)</u></p> <p>TWGHs Secondary School Exchange Program Tour (Beijing) is held from 9 to 14 September, 2018. The Principal and a teacher of our school lead 10 students to visit Beijing 101 Middle School and Beijing Zhongguancun Zhongxue. We visit their school campuses, have the lessons with their peers and participate in small group activities. We also witness the ceremony of signing sister school arrangement of between Beijing Zhongguancun Zhongxue and another Tung Wah secondary school.</p>	<ul style="list-style-type: none"> • Successfully hold the exchange activities. • Students can enhance the friendships with their Mainland peers, broaden their horizons and deepen their understanding of the Mainland. 	<ul style="list-style-type: none"> • Teachers' opinions • Experience sharing of the student participants • Report to the Incorporated Management Committee 	<p>Travelling expenses \$60,000</p>

2.	<p><u>Video conferencing with the sister schools</u></p> <p>The video conferencing will be held with the sister schools in Beijing. The suggested programs include TV programs of our Campus TV and post-reading book sharing.</p>	<ul style="list-style-type: none"> • Students can enhance the friendships with their Mainland peers, broaden their horizons and deepen their understanding of the Mainland . • Promote reading in school. 		<ul style="list-style-type: none"> • Expenses on a meal of the sister school scheme \$10,000
3.	<p><u>Beijing Zhongguancun Zhongxue's visit to our school</u></p> <p>Beijing Zhongguancun Zhongxue plans to visit our school in April 2019. They visit our school campus, have the lessons with our students and participate in small group activities.</p>	<ul style="list-style-type: none"> • Students can enhance the friendships with their Mainland peers, broaden their horizons and deepen their understanding of the Mainland . 		

TWGHs Kap Yan Directors' College
Plan On Use of Capacity Enhancement Grant
(2018/2019)

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
1. Enhancing Students' Language Proficiency	To offer gifted education	To conduct a Campus Reporter Training for S.2	The 20 S.2 students with potentials in public speaking will receive training and become more confident in holding English-related events.	To conduct the class during Oct 2018 – Dec 2018	Course fee of \$12,000	Full participation in English speaking related-events like English Days and School anniversary.	Comments from teachers and students	YWY
		To conduct an English Public Speaking Training for S.3	The 20 students with potentials in public speaking will receive training.	To conduct the class during Feb 2019 – June 2019	Course fee of \$12,000	Achievement of students in Hong Kong Speech Festival and other competitions	The results of competitions and comments from teachers	YWY
		To conduct an English Debating Training for S.4	The 15 S.4 students with higher standard in English will become more confident in speaking English.	To conduct the class during Oct 2018 – Dec 2018	Course fee of \$12,000	Achievement of students in debating competitions.	Comments from teachers and students' Results of competitions.	YWY

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
		To conduct an English Enhancement Programme for students admitted to S.1	To Pre-S1 students who need solid foundation will relieve better results in school.	To conduct the class during July 2019 – Aug 2019	Course fee of \$12,000	Improved performance in English subject in the internal examination.	The results of internal examination. Comments from teacher and students	YWY
		To conduct a S.2 and S.3 Chinese Writing Enhancement Course	The 20 students with highest scores in the 2018-19 school year 1st term examination.	To conduct the class during Feb 2019 – May 2019	Course fee of \$9,000	Achievement of students in Chinese Writing competitions.	The results of competitions	YYL
		To conduct a S.3 Chinese Enhancement Course	The 20 students with lowest scores in the 2018-19 school year 1st term examination.	To conduct the class during Feb 2019 – May 2019	Course fee of \$9,000	Achievement of students in Chinese competitions.	The results of competitions	YYL
		To conduct a S.6 Chinese Oral Remedial Course	The 20 students with highest scores in the 2018-19 school year 2nd term examination.	To conduct the class during Oct 2018 – Dec 2018	Course fee of \$5,200	Improved Performance in Chinese Oral paper in the internal examination.	The results of competitions	YYL
		To conduct a S.1 to S.5 Chinese Debating Training Course	The 15 S.4 students with higher standard in Chinese will become more confident in speaking Chinese.	To conduct the class during Oct 2018 – May 2019	Course fee of \$10,000	Achievement of students in debating competitions.	The results of competitions	YYL

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
2. To build up students abilities to pursue excellence	To offer gifted education	To conduct a Mathematics Olympiad Training Course for S.2 and S.3 students	The 25 students with potentials in Mathematics competition.	To conduct the class during Oct 2018 – Mar 2019	Course fee of \$12,000	Achievement of students in external competitions.	Results of external competition.	CMY
		To conduct a Mathematics Olympiad Training Course for S.4 and S.5 students	The 22 students with potentials in Mathematics competition.	To conduct the class during Oct 2018 – Mar 2019	Course fee of \$12,000	Achievement of students in external competitions.	Results of external competition.	CMY
3. Strengthening students' abilities to take subjects under PSHE and Science in S.3	To assist teachers to improve students' academic performance in subjects concerned	To employ part-time tutors to conduct enrichment classes after school in the second term	S.3 students in need	To conduct classes in the second term	Course fee of \$15,000	Students have better performance in subjects concerned	Performance in tests and exams	CHS
4. Strengthening students' abilities in thinking and answering skills	To improve and enhance students' critical thinking and questions answering skills	To employ part-time tutors to conduct enrichment classes after school in the first term	S.5 students in need	To conduct classes in the second term	Course fee of \$14,000	Students have better performance in subjects concerned	Performance in tests and exams	CKSum
	To improve and enhance students' examination skills.	To employ part-time tutors to conduct enrichment classes after school in the first term and second term	S.4-S.6 students in need	To conduct classes in the first term and second term.	Course fee of \$7,000	Students have better performance in tests and examinations.	Performance in tests and exams	CKSum

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
5. Coping with the diverse and special learning needs of student with varied abilities	To enhance the students' exposure to other learning experiences	To employ part-time tutors to conduct <ul style="list-style-type: none"> - 7 sports training classes (football, table-tennis, handball, indoor rowing, basketball and swimming) for about 130 students. There will be about 638 contact hours for all the classes - Choir instructor and Handbell Team instructor to conduct 56 sessions of training 	The students get the chance to have other learning experiences for whole-person development	To conduct training classes from Sept 2018 onward for one year	Salary of part-time instructors for the classes: <ul style="list-style-type: none"> - Sports \$165,140 [\$380 x 28 hrs + \$300 x 180 hrs+ \$250 x 330 hrs+ \$180 x 100 hrs] - Chinese Orchestra \$14,300 [\$550 x 26 hours] - Handbell Team \$37,400 [\$550 x 68 hours] 	<ul style="list-style-type: none"> - Students have the opportunities to be exposed to different types of activities - Achievement of students in sports / singing competitions 	<ul style="list-style-type: none"> - No. of school teams set up - The results of various competitions 	CHL SLY

Accumulated Surplus B/F from 2017/18	=	\$	0	(a)	
For 2018/19 :					
Revenue	=	\$	613,760.00	(b)	
Estimated Expenditure	=	\$	358,040.00	(c)	
Estimated Surplus	=	\$	255,720.00	(d) = (b) – (c)	
Accumulated Surplus for 2018/19	=	\$	255,720.00	(e) = (a) + (d)	(Carried forward for use in EOEBG)

TWGHs Kap Yan Directors' College
Plan On Use of Extra Senior Secondary Curriculum Support Grant
(2018/2019)

The Senior Secondary Curriculum Support Grant is provided by the EDB to school annually, starting from 2008/09 school year, to support the implementation of the new academic structure for senior secondary education. A cash grant equivalent to the mid-point salary of 0.1 Graduate Master per New Senior Secondary class would be provided.

Strategy / Task	Resources Required
To employ 1.6 Teacher	Salary of 1 Graduate Mistress for 1 year = \$457,980.00 [(\$36,665 + \$1,500) x 12] Salary of 0.6 Graduate Mistress for 1 year = \$345,024.00 [(\$46,420 + \$1,500) x 12] x 0.6]

Accumulated Surplus B/F from 2017/18	=	\$	791,661.79	(a)	
For 2018/19 : Revenue	=	\$	0	(b)	
Estimated Expenditure	=	\$	803,004.00	(c)	
Estimated Deficit	= -	\$	803,004.00	(d) = (b) – (c)	(Covered by Surplus from 2017/18)
Accumulated Deficit for 2018/19	= -	\$	11,342.21	(e) = (a) + (d)	(Covered by Surplus from TRG)

TWGHs Kap Yan Directors' College
Plan On Use of Fractional Post Cash Grant
(2018/2019)

The EDB has approved the school to opt for a cash grant for the 0.8 teaching staff entitlement under the approved staff establishment of 2018/19, and to make use of the grant according to the needs of the school. The EDB allows schools to retain 3 times the annual provision of the school year in which the grant is provided, and any excess will be clawed back by the EDB.

Strategy / Task	Resources Required		
1. To employ 1.5 TA to assist to support teachers and to prepare teaching aids for the teachers	Salary of 1 TA for 1 year	=	\$190,071.00 [(\$15,085 x 1.05 x 12)*1]
	Salary of 0.5 TA for 1 year	=	\$96,799.50 [(\$15,365 x 1.05 x 12)*0.5]

Accumulated Surplus B/F from 2017/18	=	\$	5,853.49	(a)	
For 2018/19 :					
Revenue	=	\$	487,920.00	(b)	
Estimated Expenditure	=	\$	286,870.50	(c)	
Estimated Surplus	=	\$	201,049.50	(d) = (b) – (c)	
Accumulated Surplus for 2018/19	=	\$	206,902.99	(e) = (a) + (d)	(Carried forward for use in 2019/20)

TWGHs Kap Yan Directors' College
Learning Support Grant for Secondary Schools
(2018/2019)

In the 2008/09 school year, the Education Bureau started to provide 'Learning Support Grant for Secondary Schools' for schools to cater for the needs of students with special educational needs.

Strategy / Task	Resources Required	
1. To employ 0.5 TA to assist to support students with SEN	Salary of 0.5 TA for 1 year	= \$96,799.50 [(\$15,365 x 1.05 x 12) x 0.5]
2. To organize guidance groups with service provider for students with special educational needs to enhance their study skills, social skills and skills in managing emotions.	Executive Skills Training	\$ 10,000.00
	Social Skills Enhancement Training	\$ 10,000.00
	DSE Writing Skills Enhancement for SEN students	\$ 8,000.00
	Speech Training	\$ 37,400.00
	Music Therapy	\$ 16,000.00
	Arts Therapy	\$ 6,000.00

Accumulated Surplus B/F from 2017/18	=	\$	26,906.98	(a)	
For 2018/19 :					
Revenue	=	\$	167,832.00	(b)	
Estimated Expenditure	=	\$	184,199.50	(c)	
Estimated Deficit	=	- \$	16,367.50	(d) = (b) – (c)	(Covered by Surplus from 2017/18)
Accumulated Surplus for 2018/19	=	\$	10,539.48	(e) = (a) + (d)	(Carried forward for use in 2019/20)

TWGHs Kap Yan Directors' College
Plan on Use of Diversity Learning Grant
(2018/2019)

The Diversity Learning Grant is provided by the EDB to schools annually upon application, starting from 2009/10 school year, to support the diversification of New Senior Secondary School Curriculum.

Strategy / Task	Resources Required	
Other Programmes:		
(a) Network Programme for S.4 and S.6 Students	S.4 Music	\$ 15,000.00
	S.5 Music	\$ 15,000.00
	S.6 Music	\$ 15,000.00
	S.5 Design and Applied Technology	\$ 1,500.00
	S.6 Design and Applied Technology	\$ 1,500.00
(b) Gifted Education Programmes	English Course x 1	\$ 12,000.00
	Chinese Course x 1	\$ 6,000.00
	Mathematics Course x 1	\$ 16,000.00
	Subsidy for Talents Programme	\$ 15,000.00

Accumulated Surplus B/F from 2017/18	=	\$	15,586.23	(a)	
For 2018/19 :					
Revenue	=	\$	84,000.00	(b)	
Estimated Expenditure	=	\$	97,000.00	(c)	
Estimated Deficit	=	- \$	13,000.00	(d) = (b) – (c)	(Covered by Surplus from 2017/18)
Accumulated Surplus for 2018/19	=	\$	2,586.23	(e) = (a) + (d)	(Carried forward for use in 2019/20)

TWGHs Kap Yan Directors' College
Plan on Use of Diversity Learning Grant
(2018/2019)

The Diversity Learning Grant is provided by the EDB to schools annually upon application, starting from 2009/10 school year, to support the diversification of New Senior Secondary School Curriculum.

Strategy / Task	Resources Required	
Other Language:		
(a) Japanese Language	S.4 Japanese Language (HKDSEE)	\$ 19,500.00
	S.5 Japanese Language (HKDSEE)	\$ 19,500.00
	S.6 Japanese Language (HKDSEE)	\$ 11,700.00

Accumulated Surplus B/F from 2017/18	=	\$	0	(a)
For 2018/19 : Revenue	=	\$	50,700.00	(b)
Estimated Expenditure	=	\$	50,700.00	(c)
Estimated Surplus	=	\$	0	(d) = (b) – (c)
Accumulated Surplus for 2018/19	=	\$	0	(e) = (a) + (d)

TWGHs Kap Yan Directors' College
Plan on Use of Diversity Learning Grant
(2018/2019)

The Diversity Learning Grant is provided by the EDB to schools annually upon application, starting from 2009/10 school year, to support the diversification of New Senior Secondary School Curriculum.

Strategy / Task	Resources Required
Applied Learning	S.6 Applied Learning Course (HKDSEE) \$ 9,000.00

Accumulated Surplus B/F from 2017/18	=	\$	0	(a)
For 2018/19 : Revenue	=	\$	9,000.00	(b)
Estimated Expenditure	=	\$	9,000.00	(c)
Estimated Surplus	=	\$	0	(d) = (b) – (c)
Accumulated Surplus for 2018/19	=	\$	0	(e) = (a) + (d)

TWGHs Kap Yan Directors' College
Plan on School-based After-school Learning and Support Programme
(2018/2019)

Name of Activity	Objectives of the Activity	Period/Date Activity to be held	Target Group and Estimated no. of grant beneficiaries #	Estimated expenditure (\$)	Name of partner/service provider (if applicable)
(1) Study Skills Enhancement classes	To help students with difficulties in learning the subjects to catch up with the main stream	Classes on 10 Saturdays	40 students of S.1 – S.3 with unsatisfactory results in tests and examinations	\$400 x 40= \$16,000	
(2) Kap Yan Whole Person Development Programme for S.1 – S.3	To provide students with more opportunities to widen their exposure	Oct 2018 – May 2019	Subsidy for 50 students at Junior Secondary Level	\$380 x 55 = \$20,900	
(3) Kap Yan Leisure and Cultural Appreciation Programme for S.4 – S.6	To provide students with more opportunities to widen their exposure	Oct 2018 – May 2019	Subsidy for 50 students at senior secondary level	\$400 x 50 = \$20,000	
(4) Capacity Enhancement Programmes for students	To enhance the self-esteem of students and to build up leadership skills at an early stage	Oct 2018 – May 2019 Programmes for S.1-5 including seminars and workshops	Subsidy for 100 students with about 20 students from each of S.1 – S.5	\$400 x 100 = \$40,000	

Note: # Grant beneficiaries – referring to target students in receipt of CSSA/SFAA full grant and disadvantaged students identified by the school.

Accumulated Surplus B/F from 2017/18	=	\$	368,556.00	(a)	
For 2018/19 : Revenue	=	\$	92,800.00	(b)	
Estimated Expenditure	=	\$	96,900.00	(c)	
Estimated Deficit	=	- \$	4,100.00	(d) = (b) – (c)	(Covered by Surplus from 2017/18)
Accumulated Surplus for 2018/19	=	\$	364,456.00	(e) = (a) + (d)	(Carried forward for use in 2019/20)

TWGHs Kap Yan Directors' College
Plan On Use of Provision of the One-off Grant for the Promotion of Chinese History and Culture
(2018/2019)

The Provision of the One-off Grant for the Promotion of Chinese History and Culture Grant is provided by the EDB to school at 2017/18 school year, to promote Chinese history and Chinese culture with a view to reinforcing primary and secondary students' interest in and understanding of Chinese history and Chinese culture, and enabling them to admire and inherit the spirit of excellence and the civilisation of the Chinese people. It is a one-off cash grant at the amount of \$150,000 per school.

Strategy / Task	Resources Required
1. To cultivate a sense of belonging to the nation among students.	Study Tours = \$40,000.00
2. To promote Chinese culture through talks and reading programs	Course Materials related to Chinese Culture & Guest speakers = \$20,000.00

Accumulated Surplus B/F from 2017/18	=	\$	148,500.00	(a)	
For 2018/19 :					
Revenue	=	\$	0	(b)	
Estimated Expenditure	=	\$	60,000.00	(c)	
Estimated Deficit	=	- \$	60,000.00	(d) = (b) – (c)	(Covered by Surplus from 2017/18)
Accumulated Surplus for 2018/19	=	\$	88,500.00	(e) = (a) + (d)	(Carried forward for use in 2019/20)

TWGHs Kap Yan Directors' College
Plan On Use of Provision of One-off Grant to Secondary Schools for the Promotion of STEM Education
(2018/2019)

The Provision of One-off Grant to Secondary Schools for the Promotion of STEM Education Grant is provided by the EDB to school at 2016/17 school year, students are encouraged to pursue the study of STEM-related subjects and relevant careers in the future for the sustainable development of Hong Kong. It is a one-off cash grant at the amount of \$200,000 per school.

Strategy / Task	Resources Required	
1. To develop STEM curriculum for junior forms	Training and Workshops for students	= \$7,500.00
	Materials to be procured for the STEM curriculum	= \$100,000.00
2. Elite programs for students	Training and Competition	= \$5,000.00
	Materials to be procured for the Elite program	= \$30,000.00

Accumulated Surplus B/F from 2017/18	=	\$	142,450.77	(a)	
For 2018/19 :					
Revenue	=	\$	0	(b)	
Estimated Expenditure	=	\$	142,500.00	(c)	
Estimated Deficit	=	- \$	142,500.00	(d) = (b) – (c)	(Covered by Surplus from 2017/18)
Accumulated Deficit for 2018/19	=	- \$	49.23	(e) = (a) + (d)	(Covered by Surplus from EOEBG)

TWGHs Kap Yan Directors' College
Plan on Use of Sister School Scheme Grant
(2018/2019)

The Grant for the Sister School Scheme is provided by the EDB to school that has formed sister schools with its counterparts in the Mainland at 2018/19 school year after the Pilot Scheme from 2015/16-2017/18. Schools are encouraged to plan long-term sister school exchange activities to enrich students' learning experiences and foster teachers' professional development. It is a recurrent grant at the amount of \$150,000 per school.

Strategy / Task	Resources Required
1. Visit to Beijing Sister Schools	Travelling Expenses = \$60,000.00
2. Reception to a Beijing Sister School	Meal expenses school principal and teachers in relation to their discharge of duties in sister school activities = \$7,000.00
	Refreshment for students = \$3,000.00

For 2018/19 :	Revenue	=	\$	150,000.00	(a)	
	Estimated Expenditure	=	\$	70,000.00	(b)	
	Estimated Surplus	=	\$	80,000.00	(c) = (a) – (b)	
	Accumulated Surplus for 2018/19	=	\$	80,000.00	(d) = (c)	(Carried forward in use in 2019/20)

TWGHs Kap Yan Directors' College
Plan on the Use of the Promotion of Reading Grant
2018-2019

The Promotion of Reading Grant is provided by the EDB to school at 2018/19 school year. Schools are encouraged to extend “Reading to Learn” to “Reading across the Curriculum” and “Language across the Curriculum” with a view to broadening students’ knowledge base and connecting their learning experiences in different subjects.

Strategy / Task	Resources Required
1. Enrich library resources in response to the latest development in reading and the curricula of different KLAs	Purchase of Printed Books = \$38,000.00
2. Integrate reading with project learning to enhance students’ problem solving, comprehension skills and multidimensional thinking skills	Web-based Reading Scheme - Newspaper Reading Materials for Liberal Studies = \$15,000.00
3. Work collaboratively with subject teachers in curriculum planning and teaching to support RaC	Hiring writers, professional storytellers, etc. - to conduct talks to students = \$17,000.00

For 2018/19 :	Revenue	=	\$	70,000.00	(b)	
	Estimated Expenditure	=	\$	70,000.00	(c) = (a) – (b)	
	Estimated Surplus	=	\$	0	(d) = (c)	
	Accumulated Surplus for 2018/19	=	\$	0	(e) = (a) + (d)	(Carried forward in use in 2019/20)